## JOB DESCRIPTION

JOB TITLE Assistant Gymnastics Coach

**TEAM** Davison Gymnastics Team

WORKING BASE Davison

**RESPONSIBLE TO**Duty Manager

#### **OVERALL PURPOSE OF JOB**

To be able to assistant with offering quality coaching or instruction to members of the public in Gymnastics. To help develop and support the Gymnastics programmes that South Downs Leisure offers.

## **MAIN RESPONSIBILITIES**

# Key areas of responsibility

## **Gymnastics Instruction**

- Assistant with organising and supervising the instruction of the appropriate customer group in accordance with the centres programme and at the times specified by the management team
- Adhere to the guidelines and methodology specified by the Gymnastics governing body and to maintain qualification appropriate to perform the specified tasks as required by them.
- You will preferably be a level 1 coach. If not then you will be encouraged to obtain the qualification and training will be provided.

#### **Customer Service**

• Ensure that a high level of customer service is maintained by being helpful, courteous at all times.

## General

- To undertake other duties appropriate to the post that may be requested from time to time by the Line Management and in line with the trust policies.
- To undertake relevant training when required.
- If qualified, to administrate emergency first aid as necessary

# Other

 You will be required to be flexible within your hours of work and be able to provide cover for sickness and leave.

