

# South Downs Leisure

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## IDENTIFICATION OF JOB

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<b>JOB TITLE</b>	-	Youth Coordinator
<b>POST NUMBER</b>	-	TBC
<b>WORKING BASE</b>	-	Worthing Leisure Centre
<b>RESPONSIBLE TO</b>	-	Facility Manager

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## OVERALL PURPOSE OF JOB

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Join the Worthing Leisure Centre team to support and deliver a Friday evening youth project. Help deliver and facilitate a programme of activities as well as support development and promote safeguarding.

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## MAIN RESPONSIBILITIES

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- To develop and maintain positive relationships with young people, by using the art of conversation and encouraging participation and involvement in the planned programme.
- To ensure the young people play an active role in the planned activities.
- To develop relationships with young people that allows the development of one to one support recognising the different needs and starting points of the young people.
- To attend programme planning and training sessions as required.
- Promote a safe, positive environment and comply with South Downs Leisure's safeguarding and child protection policies at all times.
- To report / escalate concerns relating to the session, as well being able to identify the personal needs of young people.
- Support the Facility Manager and the organisation as a whole, to implement policy decisions and objectives.
- To support young people in evaluating youth work activities and support the Health & Wellbeing manager to record impact
- To articulate and record young people's progression in sessional and project recording documentation

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Registered office: *Field Place, The Boulevard, Worthing, West Sussex, BN13 1NP*



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[www.southdownsleisure.co.uk](http://www.southdownsleisure.co.uk)

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and support the Health & Wellbeing Manager in providing information for funding reporting.

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